

Driver

Wellsville-Middletown R-1 School District

Job Title: Bus Driver
Department: Transportation
Reports to: Transportation Coordinator/School Administrators
Classification: Non-exempt

Summary

Drivers transport students in district transportation.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Essential Duties and Responsibilities

An individual who holds this position must:

Transport students over specified routes according to an established time schedule

Transport students to events and field trips

Comply with traffic regulations

Drive safely and professionally

Perform required pre-trip inspections

Enforce the student discipline code

Submit required medical certification

Participate in required training

Participate in required drug and alcohol testing

Fuels bus as needed and provides appropriate reports on fuel usage.

Supervisory Duties

Drivers supervise students while transporting them

Qualifications

Education

High school diploma or the equivalent

Certificates, Licenses, Registrations

Valid Missouri Commercial Drivers License with S endorsement

Skills and Abilities

Language

Ability to read and write simple sentences in English, read and understand maps and possess basic writing skills sufficient to complete pre and post trip reports and student discipline referrals

Computational

Ability to add, subtract, multiply and divide and to do so using units of American weight, volume and distance measurement

Driver

Reasoning

Ability to understand and follow Board policies, administrative procedures and training and handbook materials

Other Skills and Abilities

Ability to interact in a friendly manner with co-workers, parents and students

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Physical Demands

The individual who holds this position must:

Sit for long periods of time

Occasionally walk and stand

Frequently bend and twist the torso and neck

Frequently use repetitive arm, wrist and hand movements

Occasionally lift up to 75 pounds

Use close, distance and peripheral vision as well as depth perception

Attendance

Consistent and regular attendance is an essential duty of this position.

The work conditions and environment described here are representative of those that an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Conditions and Environment

The individual who holds this position must:

Frequently work in temperatures below 32 degrees and above 100 degrees Fahrenheit.

Occasionally work in rain, sleet and ice and drive on slippery conditions

Often work in an area with a high noise level including engine noise and the sound of many children speaking, a raised voice may be necessary

Approved Jan. 8, 2015